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GOVERNOR

CHARLES T. CORLEY
SECRETARY

MEMORANDUM

TO: Area Agency on Aging (AAA) Executive Directors
NOTICE #: 101513-1-I-SWCBS

FROM: Charles T. Corley, Secretary

DATE: October 15, 2013

SUBJECT: Notice of Instruction: 2014 Title III D Client Information Registration and Tracking System (CIRTS) Reporting

The purpose of this notice is to inform the AAAs of a change in CIRTS data entry for the 2014 Older American Act Title III D (OAA Title III D) contract year.

Beginning January 1, 2014, the CIRTS code for Title III D services will be OA3D. Please begin entering OA3D for all Title III D CIRTS entries.

Thank you for your assistance and cooperation. If you have any questions, please contact your Contract Manager.

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