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MEMORANDUM

TO: AAA Executive Directors **NOTICE#: 100411-1-I-SWCBS**
FROM: Charles T. Corley, Secretary
DATE: September 30, 2011
SUBJECT: Notice of Instruction: Claiming Nutrition Services Incentive Program Reimbursement on Home Care for the Elderly Program-Funded Meals

The purpose of this notice is to provide guidance about Nutrition Services Incentive Program (NSIP) reimbursement on Home Care for the Elderly (HCE) Program-funded meals. Recently, a question was asked about the eligibility of HCE funded meals for NSIP reimbursement.

Please note the following:

For reporting purposes, the Department reports the number of meals that meet the criteria of the OAA Title III-C meals programs. Meals served in accordance with the requirements of the OAA and its regulations would include those served:

- to an individual who is qualified to receive services under the OAA as defined in Title III;
- to an individual who is not means-tested for participation;
- in compliance with the nutrition requirements of the OAA;
- by an eligible agency (has a grant or contract with a State Unit on Aging or AAA); and
- to an individual who is given an opportunity to contribute to the cost of service.

Regarding HCE program participation, the following requirements apply:

- If a client is enrolled in HCE and receives home delivered meals funded through the HCE program, then the client is subject to the eligibility requirements of the HCE program. Thus, the meal provider may not request NSIP reimbursement for the HCE meals.
- If a HCE client is receiving OAA-funded meals, then the provider may request NSIP reimbursement.

This instruction should be utilized in reporting activities beginning December 1, 2011. Should you have questions, please contact your contract manager. We greatly appreciate your attention to this matter.

<http://elderaffairs.state.fl.us>