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MEMORANDUM

TO: Area Agencies on Aging (AAAs) **NOTICE #: 092413-1-T-SWCBS**
FROM: Charles T. Corley, Secretary
DATE: September 24, 2013
SUBJECT: Notice of Transmittal: 701C Congregate Meals Assessment (701C Form)

The purpose of this Notice is to provide the AAAs and nutrition providers technical assistance in the use of the new 701C Congregate Meals Assessment. Several questions on the new 701C form are used to calculate the nutrition score. As the new 701C form does not include points for the questions, meal site providers are unable to calculate the nutrition score, making it more difficult to determine if nutrition counseling or other nutrition-related services are needed.

To resolve this issue, the Department is providing the attached tools, including the 701C form with the number of points for each nutrition question, and a score sheet that corresponds with the 701C form. Either tool may be used to calculate the nutrition score.

Your assistance and cooperation are very much appreciated as we continue the implementation of the new assessment form. If you have questions about these tools, please contact your contract manager.