

## MEMORANDUM

**TO:** AAA Executive Directors **NOTICE#:** 060619-1-I-SWCBS  
**FROM:** Richard Prudom, Secretary  
**DATE:** June 6, 2019  
**SUBJECT:** Notice of Instruction: 2019 ADI/CCE Co-payment Information

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The purpose of this notice is to disseminate updated co-payment assessment policy information and forms for clients receiving Community Care for the Elderly (CCE) and Alzheimer's Disease Initiative (ADI) services.

Pursuant to 430.204(8), the dollar amount for co-payments associated with CCE and ADI must be calculated by applying the current federal poverty guidelines published by the U.S. Department of Health and Human Services. The guidelines for 2019 are posted on their website at:

- <https://aspe.hhs.gov/2019-poverty-guidelines>

### **Policy Updates: Effective July 1, 2019**

1. No co-payments will be assessed on any CCE or ADI client whose income is at, or below, the federal poverty level (FPL) as established each year by the U.S. Department of Health and Human Services. The co-payment fee schedule will commence at \$1 above the established FPL each year.
2. No CCE or ADI client may have their services terminated for inability to pay their assessed co-payment. Area Agencies on Aging, in conjunction with provider agencies, must establish procedures to remedy financial hardships associated with co-payments and ensure there is no interruption in service(s) for inability to pay. If a client's co-payment is reduced or waived entirely, a written explanation for the change must be placed in the client file. The CIRTS code "TRNP" (termination for non-payment) will no longer be active after June 30, 2019.
3. The AAAs are no longer required to submit an annual co-payment collection goal.

**Form Updates: Effective July 1, 2019**

Responsive to policy changes and Financial Eligibility Standards, the monthly income range found on the co-payment schedules for both couples and individuals have changed from the previous year.

The follow attachments are included with this notice:

- 2019 Co-Payment Financial Worksheet and Assessed Co-Payment form (Attachment 1);
- 2019 Community Care for the Elderly and Alzheimer's Disease Initiative Co-Payment Schedule for an Individual (Attachment 2);
- 2019 Community Care for the Elderly and Alzheimer's Disease Initiative Co-Payment Schedule for a Couple (Attachment 3); and
- 2019 Co-Payment Financial Worksheet Instructions (Attachment 4).

Please forward this information to your CCE and ADI providers with instructions to begin using the updated information effective July 1, 2019.

Please contact your contract manager if you have questions. Thank you for your cooperation.

Attachments

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