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GOVERNOR

CHARLES T. CORLEY
INTERIM SECRETARY

TO: AAA Executive Directors **NOTICE #: 021011-1-T-SWCBS**

FROM: Charles T. Corley, Interim Secretary

DATE: February 10, 2011

SUBJECT: Notice of Transmittal: Aging and Disability Resource Center (ADRC)
Training Material

The purpose of this Notice is to transmit the training material developed for the ADRC Expansion Grant by consultants under contract with the Department. As part of the expansion grant implementation, a curriculum and associated training material, titled "Meeting the Needs of Aging Persons with Developmental Disabilities and Their Families: Cross Network Collaboration for Florida," were created to support Aging Resource Center (ARC) transition to ADRCs.

The curriculum is composed of five modules of PowerPoint slides, a Presenter's Manual and a Participant's Handbook. The modules can be presented individually or in combination. Although the Department is authorizing flexibility in the use of the slides in appropriate combinations, ARCs are not authorized to re-write the content of the slides as they are based on training developed by the consultants identified in the material.

The Department appreciates your cooperation and supports your continued efforts to transition to ADRCs. If you have any questions, please contact your contract manager.

CTC/sls

Attachments

cc: Contract Managers
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