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MEMORANDUM

TO: AAA Directors **NOTICE#:** **010313-1-T-SWCBS**

FROM: Charles T. Corley
Secretary

DATE: December 27, 2012

SUBJECT: Notice of Transmittal: Assessment Priority Score Technical Assistance Resource

The purpose of this Notice is to announce the availability of a new technical assistance resource entitled, "Your Inside Look at Priority Score and Rank Criteria on the DOEA Screening (701A) and Assessment (701B) Forms." This document is located on the Department's website, at the link DOEA publications and reports/assessments/technical assistance.

The Department compiled input from CARES, ADRCs, and Lead Agencies on areas of concern, points of confusion, and questions that continue to surface regarding the priority score assessment items. DOEA staff members thoroughly reviewed each issue and developed responses in the form of the technical assistance document. The purpose of this resource is to ensure a consistent understanding of the Assessment Instructions (701D), including definitions.

In accessing and using this technical assistance resource, please keep in mind that the Department is currently in the process of making substantial revisions to the assessment forms. Therefore, the use of this document is time-limited.

Thank you very much for your assistance in ensuring the quality of the assessment tools. If you have any questions, please do not hesitate to contact your contract manager.

CC: CARES
Attachment

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