



JEB BUSH
GOVERNOR

CAROLE GREEN SECRETARY

MEMORANDUM

TO: AAA Executive Directors NOTICE#: 090605-1-I-SWCBS

FROM: Carole Green, Secretary

DATE: August 31, 2005

SUBJECT: Notice of Instruction: New Transition 0506 Initiative

The Florida Department of Elder Affairs (DOEA) has begun a new initiative named “Transition 0506” that will focus on transitioning individuals residing in hospitals and nursing homes back into the community.

One million dollars has been set-aside for individuals CARES identifies in hospitals and nursing homes that can be safely served in the Aged/Disabled Adult Services Medicaid Waiver (ADA) and the Assisted Living for the Frail Elderly Medicaid Waiver (ALE). \$300,000 has been allocated for ADA services, and \$700,000 has been allocated for ALE services.

Ensuring a smooth transition for this frail population will require a concerted effort by CARES, area agencies on aging/aging and resource centers/aging and disability resource centers (AAAs/ARCs/ADRCs), designated CCE lead agencies, and DOEA headquarters staff. The following steps should be followed for each individual transitioned:

1. CARES assesses and identifies an individual in a nursing home or hospital that is suitable for transition to the ADA or ALE waiver. CARES will ensure the individual is not currently an active aging network client by checking the CIRTS Enrollments screen (program status must not be set to ACTV, APCL, or APPL).
2. CARES requests approval from DOEA headquarters to transition this individual using “Transition 0506” funds.
3. DOEA headquarters provides approval if funds are available. An approval email is provided to CARES for each individual approved.
4. After the individual has been determined to meet level of care, CARES will forward the Notification of Level of Care, assessment and referral forms, as well as an approval email to the AAA/ARC/ADRC or designated CCE lead agency. The waiver in which the client is to be enrolled will also be identified.

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5. If the individual is not currently financially eligible for the waiver, the AAA/ARC/ADRC or designated CCE lead agency will assist the client in completing and filing a Request for Assistance form with DCF.
6. After the individual has been determined financially eligible for the waiver, the AAA/ARC/ADRC will ensure the following entries in CIRTS are completed:
 - The assessment information provided by CARES must be entered and the risk level set to “TR5” with the referral source set to “CARES.”
 - An entry must be created in the Enrollments screen for the appropriate waiver and the program status set to ACTV.
7. If the individual has been determined eligible for the waiver, the AAA/ARC/ADRC will ensure that enrollment in the waiver begins immediately. If the individual was NOT determined eligible for the waiver, the individual will be choice counseled for other available programs.

Identifying “Transition 0506” individuals in CIRTS will allow the paid claims for these individuals to be tracked separately in the Medicaid Waiver Surplus/Deficit reports. Paid claims for these individuals will not be included in each AAA/ARC/ADRC’s fiscal year 2005-2006 expenditures. AAA/ARC/ADRCs will be held harmless for the cost to serve these clients in state fiscal year 2006-2007 as well.

For clients that decide to stay in the hospital or nursing home after they have been approved to transition under “Transition 0506,” the risk level in the assessment record should be left set to “TR5” and the program status terminated in the Enrollments screen as appropriate.

We thank you in advance for assisting us in this important initiative. If you have any questions or comments regarding this notice, please contact Mindy Sollisch at (850) 414-2181.

CG/mjs

CC: Sam Fante
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