



**JEB BUSH**  
GOVERNOR

**TERRY F. WHITE**  
SECRETARY

## MEMORANDUM

**TO:** AAA Executive Directors      **NOTICE #:** 011603-1-I-SWCBS

**FROM:** Terry White, Secretary

**DATE:** January 15, 2003

**SUBJECT:** Notice of Instruction: Proposed Policy Change – Care Plan Review Protocol for Aged and Disabled Adults (ADA) Home and Community-Based Medicaid Waiver Services

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The purpose of this communication is to give you the opportunity to review and comment on a proposed policy to require prior approval of ADA Medicaid Waiver care plans exceeding the established monthly average care plan budget authority. The care plan review protocol is intended to ensure that quality services are provided in the most cost effective and efficient manner possible while assisting clients to age in place in their communities.

Please review the attached with your lead agencies and forward your comments to your contract manager by January 21, 2003. Please contact your contract manager if you have questions.

Attachments

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