



**JEB BUSH**  
GOVERNOR

**CAROLE GREEN**  
SECRETARY

## MEMORANDUM

**TO:** AAA Directors **Notice#:** 091905-1-I-SWCBS

**FROM:** Carole Green, Secretary

**DATE:** September 16, 2005

**SUBJECT:** Notice of Instruction: Care Plan Review Protocol

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The purpose of this Notice of Instruction is to update the cost guidelines contained within the approved Area Agencies on Aging (AAAs) Care Plan Review Protocol, for consumers enrolled in the Aged and Disabled Adult Waiver.

As a reminder, it is not the intent of the department to universally reduce and/or ration the availability of services for older Floridians. The overall intent of the protocol is to provide a process and targets to guide AAAs and lead agencies in the development of consumer care plans.

Attachment One contains the updated cost guidelines and represents a three percent increase over the targets utilized during state fiscal year 2004-2005, for each respective planning and service area.

If you have any questions, please contact Ronald Taylor at (850) 414-2067.

CG/rt

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