



Ron DeSantis  
Governor

Richard Prudom  
Secretary

## MEMORANDUM

**TO:** AAA Executive Directors

**NOTICE#:** 030421-1-I-SWCBS

**FROM:** Richard Prudom, Secretary

**DATE:** March 4, 2021

**SUBJECT:** Notice of Instruction: Aging and Disability Resource Center Updates to EMS Procedures, location of LTCPE slides and AHCA LTC website

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This Notice of Instruction provides the revised Enrollment Management System procedures, new location of the long-term care Program Education Slides and Certification Survey, and link to the Agency for Health Care Administration's new Long-Term Care website.

The Enrollment Management System procedures have been updated and are attached to this NOI.

The location of the long-term care Program Education Slides and Certification Survey have moved to the following location: [http://www.elderaffairs.org/doea/employee\\_partner\\_tools.php](http://www.elderaffairs.org/doea/employee_partner_tools.php)

The Department of Elder Affairs is distributing the link to the Agency for Health Care Administration's LTC website for the ADRCs to post on their website as follows:

For more information about the Statewide Medicaid Managed Care Long-Term Care program, please visit the LTC website at:  
[http://ahca.myflorida.com/Medicaid/statewide\\_mc/smmc\\_ltc.shtml](http://ahca.myflorida.com/Medicaid/statewide_mc/smmc_ltc.shtml)

If you have any questions, please contact your ADRC contract manager.

Attachments: EMS Procedures February 2021

