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TERRY F. WHITE
SECRETARY

MEMORANDUM

TO: AAA Executive Directors **NOTICE #:** 101303-1-I-OVCS

FROM: Terry White
Secretary

DATE: October 13, 2003

SUBJECT: Notice of Instruction: 2003 Best Practices Exchange

Once again, it's time for us to come together and share the best of our ideas, experiences, and practices at the **2003 Best Practices ExChange: The ExChange for A Positive Change**. This year's conference will be held **December 3-4, 2003**, at the Crowne Plaza Hotel Sabal Park in Tampa, Florida. The ExChange will provide a forum to showcase and share Florida's Best Practices in aging services and programs. For this year's conference, six topical themes have been identified as areas of interest. These six include:

1. Intergenerational Initiatives
2. Triad/Crime Prevention and Substance Abuse
3. Administration and Technology
4. Transportation and Non-Driver Alternatives
5. Caregiver Support and Guardianship
6. Wellness and Disease Prevention

We are pleased to extend this Call for Proposals and encourage you to respond by providing a summary of your best practice. The submission deadline for all proposals is October 20, 2003. You may submit a proposal sharing your best practice under one of these six areas. For convenience, the proposal guidelines and registration form are attached as a PDF file. You must have Adobe Acrobat Reader installed on your system to pull up these documents

Please join me in Tampa on December 3rd through the 4th as we continue to explore ways of making a difference in the lives of our elders, their families and caregivers.

TW/jmw

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