



JEB BUSH
GOVERNOR

MEMORANDUM

TO: AAA Executive Directors **NOTICE #:** 120204-1-T-PE

FROM: Susan Tucker
Deputy Secretary

DATE: December 1, 2004

SUBJECT: Notice of Transmittal: ARC Implementation Guidelines

This purpose of this notice is to transmit the Aging Resource Center Implementation Guidelines. These guidelines reflect the culmination of work that was launched at our first stakeholders meeting in Tampa during the Summer of 2003, and incorporates the input that you have provided throughout this time, including the most recent comments provided at the workshop held in Tallahassee on November 17, 2004. It also incorporates feedback from the Department of Children and Families and the Agency for Health Care Administration.

While we have tried to address all aspects related to implementation in the guidelines, it is possible that some questions may remain. Please send your questions about the implementation process in writing to Sandi Smith via email at SmithSL@elderaffairs.org).

Attachment