



## MEMORANDUM

This Notice is to inform you that the template for reporting the Area Agency portion of the Administration on Aging SPRDIA report is attached. The reporting for Federal Fiscal Year 2003-2004 (October 1, 2003 through September 30, 2004) are the same in the previous few years.

**TERRY F. WHITE**  
**SECRETARY**

The data reporting template will be sent to you via this email as a word document named **AOA report 2004.doc**. Please complete this form and return via email to Ed Neu at [neue@elderaffairs.org](mailto:neue@elderaffairs.org) on or before January 15, 2005. If you have any questions, please contact Ed Neu at (850) 414-2136.

TFW/en

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