

MEMORANDUM

TO: AAA Executive Directors **NOTICE#:** **092817-1-T-SWCBS**

FROM: Jeffrey S. Bragg, Secretary

DATE: September 28, 2017

SUBJECT: Notice of Transmittal: Update Attachment – Affidavit of Compliance Employer Form

The purpose of this Notice is to inform the Area Agencies on Aging (AAAs) that the Department of Elder Affairs (DOEA) Form 235, Affidavit of Compliance – Employer, Effective April 2012, was replaced with the revised version, effective September 21, 2017.

The DOEA - Annual Affidavit of Compliance Employer Form has been updated, and is now available on the DOEA website under Background Screening <http://elderaffairs.state.fl.us/doea/bs/DOEA%20Form%20235-%20Affidavit%20of%20Compliance-%20EMPLOYER,%20April%202012.pdf>. Each Area Agency on Aging/Aging (and Disability) Resource Center, Lead Agency, and Service Provider that contracts directly or indirectly with DOEA is required to sign and notarize the Affidavit of Compliance – Employer Form 235, annually and submit it as contractually required.

If you have questions, please contact your contract manager.

Thank you.

Attachment: