

## MEMORANDUM

**NOTICE #: 072817-1-I-SWCBS**

**TO:** Area Agency on Aging (AAA) Executive Directors

**FROM:** Jeffrey S. Bragg, Secretary

**DATE:** July 28, 2017

**SUBJECT:** Notice of Instruction: Updated 701C Form and Nutrition Risk Scoring

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The purpose of this notice is to inform AAAs that the Department has made corrections in CIRTS and on the hand-scorable 701C form. The updated 701C form is attached with the corrected scoring denoted in bold.

Below is a summary of the changes:

- If an individual has any functional deficits for the tasks of eating, shopping or preparing food, their Nutrition risk score should increase by two points. [#30 a, b, c. If “yes” to any need for assistance on the ADL or IADL tasks for eating, shopping, or preparing meals, at the following levels of assistance: “needs supervision or prompt” = yes; “needs assistance (but not total help)” = yes; or “needs total assistance” = yes; then add 2 points.]
- If an individual has fewer than five servings of vegetables and dairy, their Nutrition risk score should increase by two points. [#35 & 36. If combined intake of vegetable or dairy per day is 0-4 servings; then add 2 points.]
- If an individual has unintended weight loss in the last six months, their Nutrition risk score should increase by two points. [#38 a & b. If weight loss/gain = “loss, yes” and how much = “ten pounds or more” and “weight loss was on purpose = “No”; then add 2 points.]
- If an individual has three or more drinks nearly every day, their Nutrition risk score should increase by two points. [#43 a. If days in a typical week alcohol = “six to seven” and how many drinks do you have = “three to five” or “six or more”; then add 2 points.]

The changes are now in production and your assistance and cooperation are appreciated in implementing this change. If there are any questions, please do not hesitate to contact your contract manager.

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